Cofnodion Is-Grŵp Ansawdd 14 Ionawr 2009 – 11.30yb Ystafell Madog, Coleg Llandrillo

Presennol: Ifor Gruffydd, Canolfan Cymraeg i Oedolion (Cadeirydd)

Mair Jones, Coleg Harlech CAG; Elwyn Hughes, Prifysgol Bangor; Julie Brake, Prifysgol Glyndŵr; Howard Edwards, Popeth Cymraeg; David Headley Williams, Nant Gwrtheyrn; Liz Williams, Coleg Glannau Dyfrdwy; Rhian McCarthy, Coleg Llandrillo; Jane Watkin, Coleg Llysfasi; Rhianwen Edwards, Coleg Meirion Dwyfor; Kevin Kershaw, Coleg Iâl; Haydn Hughes, Canolfan Cymraeg i Oedolion; Siwan Hywel, Canolfan Cymraeg i Oedolion; Siân Eirian, Canolfan Cymraeg i Oedolion; Ceri Llwyd, Canolfan Cymraeg i Oedolion;

1. Croeso ac Ymddiheuriadau

Croesawyd pawb i'r cyfarfod gan y cadeirydd Ifor Gruffydd. Ategodd HH ei groeso i aelod newydd i'r cyfarfod ac i Ganolfan Cymraeg i Oedolion Siân Eirian, Swyddog Hyfforddiant ac Ansawdd

Ymddiheuriadau gan:

Dafydd Rhys, Coleg Harlech CAG; Llinos Hicks, Coleg Harlech CAG; Andrew Hepton, Coleg Harlech CAG; Sharon Owen, Coleg Menai; Ifan Prys, Nant Gwrtheyrn; Ioan Talfryn, Popeth Cymraeg; Gwenan Owain, Coleg Llysfasi; Catrin Keller, Coleg Llandrillo; James Nelson, Coleg Llandrillio; Pam Evans-Hughes; Canolfan Cymraeg i Oedolion; Jina Gwyrfai, Canolfan Cymraeg i Oedolion;

2. Cadarnhau cofnodion cyfarfod a gynhaliwyd 15 Hydref 2008

Cadarnhawyd bod cofnodion y cyfarfod diwethaf a gynhaliwyd ar 15 Hydref yn gywir.

3. Materion yn codi:

3.1 gwiriad troseddol;
hyn yn deillio o arolwg Estyn yn Sir y Fflint

3.2 data cyflawniad;
1 neu 2 yn dal heb gyflwyno'r data ac y dylid gwneud hyn erbyn dydd Gwener nesaf fan belled

3.3 data gwerthusiad myfyrwyr;
bod ei angen doed a ddelo erbyn dydd Gwener 23/01/2009.

3.4 rhwydwaith ansawdd ac effeithiolrwydd.
Enghraifft o hyn cyflwyniad Coleg Iâl ac adroddiad JG

4. **Arsylwi Gwynedd a Môn**

Cwblhawyd hyn yn niwedd Tachwedd a diolchwyd i bawb am eu cydweithrediad ac fod y broses wedi rhedeg yn esmwyth.

Dadansoddwyd canfyddiadau'r adroddiad. Bwriedir dadansoddi'r ffurflenni arsylwi fel a ganlyn:

i) Proffil CA 1
ii) Proffil CA 2
iii) Materion a nodwyd yn CA 3-7
iv) Argymhellion hyfforddi
v) Yr uchod yng nghyd-destun ardal a darparwr, sef Dwyfor , Gwynedd, Môn, Dwyfor a Môn, Gwynedd a Môn, Prifysgol Bangor, Coleg Menai, Coleg Meirion Dwyfor, Coleg Harlech CAG

Bydd ffurflenni adborth yn mynd allan i'r tiwtoriaid ac i'r darparwyr erbyn dydd Gwener, Ionawr 23ain. Bydd adroddiadau unigol yn trafod yr arsylwadau yn cael eu paratoi i bob darparwr maes o law. Bwriedir gwerthuso'r broses gyda'r tiwtoriaid a'r tîm arsylwi cyn dechrau yng Nghonwy a Dinbych.

5. **Arsylwi Conwy a Dinbych**
Yn bwriadu dechrau ar yr arsylwi canol i ddiwedd mis Mawrth. Gofynnwyd yn garedig am amserleni y pump darparwr er mwyn llunio amserlen arsylwi gan PB, PC, CLI, CAG, a Llysfasi.

6. **Adolygiad Perfformiad Daparwr**
Dadansoddwyd canfyddiadau'r adroddiad y da ac y boddhaol.
Dyfarnwyd Gradd DA ar gyfer categori 2. Dyfarwnwyd gradd DA i categori 3 a dyfarnwyd BODDHAOL i categori 4.

Gwnaed sylw gan RM fod angen argymhellion mwy pendant parthed category 4.

Ni chynnigwyd argymhellion yn yr adroddiad ar sut i wella'r ddarpariaeth a mynegodd pawb eu pryder i hyn.

7. **Adroddiad Datblygu Ansawdd**
Copi dwyieithog i ddilyn maes o law.

8. **Fframwaith Ansawdd ac Effeithiolrwydd APADGOS**
Mae'r Cynulliad yn y broses o adolygu ar hyn o bryd. Derbyniwyd gwahoddiad i fod yn rhan o'r gweithgor cenedlaethol ac 1 cyfarfod sydd wedi bod hyd yma. Bydd y fframwaith yn cael ei chyflwyno o fewn y deu fis nesaf. Bydd y newidiadau yn canolbwyntio ar gyfraddau cyflawni a chwblhau. Bydd hyn yn cael ei gynnwys yn y cynllun y flwyddyn nesaf. Mae bwriad i ymghynghori a chael ymateb y dysgwyr i weld pa ddulliau sydd mwyaf effeithiol. Y drydedd rhan ydi'r rheolaeth, arweiniad ac hunan-asesu. Bydd mwy o fanylion i ddilyn.

9. **Fframwaith newydd ESTYN**
Mae'r fframwaith newydd Estyn yn gweithio law yn llaw â'r uchod. Bydd hyn yn cynnwys newidiadau i'r cwestiynau o 7 i 3. Ceir pwyslais mawr ar allbynnu. Y bwriad ydi cael cylch arsylwi erbyn 2010 ac bod y drefn newydd yn cael ei pheilota yn 2009.

Cyhoeddodd RM bod papur ymgynghorol Estyn allan heddiw ac efallai bod y cynwys yn hollol wahanol i'r hyn a ddisgwylir.

10. **Meincnodi**
Prosiect creu meincnodau sef yr arferion gorau. Does dim argyhoeddiad hyd yma dim ond bod amserlen tynn wedi ei phennu erbyn Mawrth dechrau Ebrill. Bydd angen penderfynu ar y dadansoddi gorau

11. **Gweithgor Ansawdd Cenedlaethol CiO**
Mae 2il gyfarfod ar y gweill. Eglurodd HH fod y gweithgor yn fodd o gysoni agweddau ansawdd. Mynegodd bod Canolfan y Gogledd wedi llwyddo i gysoni ansawdd y ddarpariaeth a bod y gweithgor yn gyfle i wneud hyn ar raddfa cenedlaethol. Bydd y gweithgor yn cyfarfod yn chwaterol ac byddem yn adrodd yn ôl i'r panel ansawdd hwn.

12. **CDU**
Mynegwyd pryderon y darparwyr parthed y ddogfen a'i defnyddioldeb. Ymatebodd HH trwy ddweud bod y ganolfan yn cymryd eu sylwadau i ystyriaeth ac y byddai'r – ddogfen yn cael ei mireinio erbyn Medi 2009. Ychwanegwyd y byddai tiwtoriaid ar dysgwyr yn cael hyfforddiant ar sut i wneud defnydd ystyrlon o'r CDU.

13. **U.F.A.**
Cafwyd adroddiad ar ganfyddiadau arsylwi Estyn yn Sir y Fflint. Dysgwyd llawer o hyn yn arbennig bod lle i wella ar gyfradd cwblhau erbyn yr arlowg nsaf yma yn y gogledd.

14. **Dyddiad y cyfarfod nesaf**
Dydd Mercher 25 Mawrth 2009 yn ystafell Madog, Coleg Llandrillo am 1.30 yp.

Minutes of Quality Sub-group Meeting 14 January 2009 – 11.30am
Madog Room, Llandrillo College

Present: Ifor Gruffydd, North Wales Welsh for Adults Centre (acting Chair)

Mair Jones, Harlech College CAG; Elwyn Hughes, Bangor University; Julie Brake, Glyndŵr University; Howard Edwards, Popeth Cymraeg; David Headley Williams, Nant Gwrtheyrn; Liz Williams, Deeside College ; Rhian McCarthy, Llandrillo College; Jane Watkin, Llysfasi College; Rhianwen Edwards, Meirion Dwyfor College; Kevin Kershaw, Yale College; Haydn Hughes, North Wales Welsh for Adults Centre; Siwan Hywel, North Wales Welsh for Adults Centre; Sian Eirian, North Wales Welsh for Adults Centre; Ceri Llwyd, North Wales Welsh for Adults Centre.

1. Welcome and Apologies

The Chair, Ifor Gruffydd, welcomed everyone to the meeting. Haydn Hughes extended a special welcome to Sian Eirian, the newly appointed Assistant Quality and Training Officer at the North Wales Welsh for Adults Centre

Apologies
Dafydd Rhys, Harlech College CAG; Llinos Hicks, Harlech College CAG; Andrew Hepton, Harlech College CAG; Sharon Owen, Menai College; Ifan Prys, Nant Gwrtheyrn; Ioan Talfryn, Popeth Cymraeg; Gwenan Owain, Llysfasi College; Catrin Keller, Llandrillo College; James Nelson, Llandrillo College;Pam Evans-Hughes, North Wales Welsh for Adults Centre; Jina Gwyrfai,North Wales Welsh for Adults Centre.

2. Minutes of the meeting held on 15 October

The minutes from the last meeting held on 15 October 2008 were accepted as an accurate record.

3. Matters arising:

3.5 CRB check;
Following Estyn's inspection in Flintshire

3.6 Attainment data
One or two providers have yet to submit data. Data to be provided by next Friday at the latest (23/01/09).

3.7 **Student Evaluation Data;**
To be submitted by next Friday at the latest (23/01/09).

3.8 Quality and Efficiency Network
Jina Gwyrfai's report on the recent meeting was discussed as well as Yale College's presentation following Estyn's inspection.

4. **Gwynedd and Anglesey Observations**
Data from the observation forms will be gathered and analysed in the following terms:

i) KQ 1
ii) KQ 2
iii) Matters arising in KQ 3-7
iv) Recommendations for training
v) All the above subcategorised by region and provider e.g. Dwyfor , Gwynedd, Anglesey, Dwyfor and Anglesey, Gwynedd and Anglesey, Bangor University, Menai College, Meirion Dwyfor College, Harlech College CAG

Feedback questionnaires will be issued to tutors and providers by Friday, January 23rd. The Centre will prepare individual reports discussing the observations for each provider. We aim to evaluate the process with the tutors observed and the observation team before commencing in Conwy and Denbighshire

5. **Conwy and Denbighshire Observations**

Observations will commence in March. All five providers in the region (BU, HC, LIC, PC) were asked to submit their teaching timetables to enable the Centre to create an observation timetable.

6. **Provider Performance Review**

An analysis of the report was given by Haydn Hughes. Both category 2 and 3 were GOOD. and category 4 was awarded SATISFACTORY.

Rhian McCarthy noted that clearer recommendations were needed for category 4.

No recommendations were given in the report to assist the Centre in its aim to improve the provision.

7. **Quality Development Report**

A bilingual version will follow shortly.

8. **DCELLS Quality and Efficiency Framework**

The Assembly is currently revising the framework. The Centre has accepted an invitation to be a part of the national working group which has had one meeting to date. The new framework will be introduced within the next two months. The changes to the framework will concentrate on attainment and completion rates as well as management, guidance and self assessment, and will be included in next year's plan. It is the Assembly's intention to consult learners regarding the above changes. Further details to follow.

9. **ESTYN's new framework**

Estyn's new framework will work in partnership with the above. The new framework will condense 7 key questions into 3, with emphasis on outputs. It is Estyn's intention to pilot the new framework in 2009 and to adopt it fully by 2010.

Rhian McCarthy announced that details regarding the new framework were available as of today on Estyn's website.

10. **Benchmarking**

This is a national project to set benchmarks for the WfA provision. A tight timetable has been set for March and April. A decision needs to be reached regarding the best way to analyse data.

11. **WfA National Quality Working group**

The second meeting has yet to be arranged. Haydn Hughes explained that the group's aim is to synchronize quality issues. He added that the North Wales WfA centre had succeeded in doing so and that the working group was an opportunity to do so on a national level. The group will meet every quarter and a report given to the quality panel as and when.

12. **ILP**

Concerns were expressed regarding the document. Haydn Hughes replied by explaining that the Centre would take all comments into consideration and the document would be revised by September 2009. He added that training would be given to both tutors and learners to assist them when utilising the document.

13. **AOB**

Estyn's report on the Flintshire inspection was discussed. Much was learnt from the experience regarding attainment and completion rates which should prove valuable in preparation for the next inspection.

14. **Date of next meeting**

Wednesday, 25 March 2009 in Madog Room, Llandrillo College at 1.30 pm.