

CANOLFAN CYMRAEG I OEDOLION GOGLEDD CYMRU
NORTH WALES WELSH FOR ADULTS CENTRE

QUALITY PANEL

A meeting of the panel was held on Wednesday, 12th March 2008 at 10.30am in Rhos room, Coleg Llandrillo Cymru, Llandrillo yn Rhos.

Present: Howard Edwards (Popeth Cymraeg); Ifor Gruffydd (Welsh for Adults Centre); Rhian McCarthy (Coleg Llandrillo Cymru); James Nelson (Coleg Llandrillo Cymru); Richard Lewis (Welsh College of Horticulture); Julie Brake (NEWI); Gwenan Owain (Llysfasi College); Haydn Hughes (Welsh for Adults Centre); Elwyn Hughes (Bangor University); Pam Evans-Hughes (Welsh for Adults Centre); Iwan Davies (Secretary)

Apolologies: Caroline Williams (Coleg Meirion Dwyfor); David Hedley Williams (Nant Gwrtheyrn); Ifan Prys (Nant Gwrtheyrn); Dr Ioan Ap Dewi (Prifysgol Bangor); Dafydd Rhys (Coleg Harlech WEA); Andrew Hepton (Coleg Harlech WEA); Jina Gwyrfai (Welsh for Adults Centre); Diane Martin (Deeside College); Non Lewis Edwards (Deeside College); Ioan Talfryn (Popeth Cymraeg)

	Action
<p>1. WELCOME AND APOLOGIES</p> <p>The Chair, Gwenan Owain welcomed everyone to the meeting.</p>	
<p>2. MINUTES OF THE MEETING HELD ON 9TH JANUARY 2008</p> <p>The minutes from the last meeting held on 9 January 2008 were accepted as an accurate record.</p>	
<p>3. MATTERS ARISING</p> <p><i>HH will modify the individual learning plan and will circulate to the providers.</i></p> <p>An increase of 60% in the enrolment entry forms received for the WJEC, Entry Examination for 2008. Arranging a suitable location for this exam was difficult. Closing date must be adhered to more strictly for next year as so many late entries were received. There is a possibility that the examinations will be moved to June in 2009.</p> <p>An appeal was made to the Providers for the Course Appraisal Questionnaires.</p>	<p>HH</p> <p>Providers</p>

4. SELF ASSESSMENT

HH promised the Self Assessment draft would be completed within the next two weeks. HH expressed the comments received from the providers were very useful.

After the Easter break a small group which will consists of Gwenan Owain, Lllyfasi College, James Nelson, Coleg Llandrillo Cymru and Sharon Owen, Coleg Menai will meet to discuss the draft report.

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5. CLASS OBSERVATION

HH has reported back to the providers and noted that the intention was to observe Popeth Cymraeg tutors but as a result of the inspection in Flintshire the Centre will only for the time being observe tutors in the Flintshire area. Estyn will be inviting tutors to attend their observation course and providers are encouraged to release their staff to attend.

6. TRAINING

The tutors will receive relevant training sessions from the Centre before being observed. GO was grateful for the information received from the Centre regarding training. An appeals procedure needs to be included in the report.

7. ESTYN REPORT

Two reports have recently been published by Estyn – Cardiff and the Vale and Carmarthenshire. Some relevant recommendations are made here which will be addressed by the Centre.

8. FLINT INSPECTION

The Flintshire Inspection will take place on 12 – 23rd May, 2008. WfA will be inspected as a subject area. A Team of observers from the Centre will start observing tutors in Flintshire week commencing 17 March 2008.

9. A.O.B.

An electronic copy of the Estyn guidance will be sent to all providers by HH.

10. DATE OF NEXT MEETING

Wednesday, 14th May 2008 at 11.00am, Futures@Holywell Centre, High Street, Holywell, Flintshire CH8 7LH

