

**CANOLFAN CYMRAEG I OEDOLION GOGLEDD CYMRU
WELSH FOR ADULTS CENTRE NORTH WALES**

NORTH WALES PROVIDERS PANEL

A meeting of the Providers Panel was held on Wednesday, 9 January at 1.30 p.m. in Ystafell Madog, Coleg Llandrillo Cymru.

Present: Myfi Brier (Coleg Llysfasi); Dona Padan (Coleg Llysfasi); Gary Smith (Welsh for Adults Centre); Julie Brake (NEWI); David Hedley Williams (Nant Gwrtheyrn); Howard Edwards (Popeth Cymraeg); Dafydd Rhys (Coleg Harlech WEA); Sharon Owen (Coleg Menai); Frances Jones (Popeth Cymraeg); Jina Gwyrfai (Welsh for Adults Centre); Pam Evans-Hughes (Welsh for Adults Centre); Gwenan Owain (Coleg Llysfasi); Llinos Price (Coleg Harlech WEA); Ioan Talfryn (Popeth Cymraeg); Elwyn Hughes (Chair, Bangor University); Ifor Gruffydd (Welsh for Adults Centre); Haydn Hughes (Welsh for Adults Centre); Iwan Davies (Secretary, Welsh for Adults Centre)

Apologies: Rhian McCarthy (Coleg Llandrillo Cymru); Non Lewis (Deeside College); David Jones (NEWI); Ann Rhian Hughes (Coleg Menai); Richard Lewis (Welsh College of Horticulture); Alan Gordon (Welsh College of Horticulture); Caroline Williams (Coleg Meirion Dwyfor); Ifan Prys (Nant Gwrtheyrn); Jeni Harris (Yale College)

	Action
<p>1. WELCOME AND APOLOGIES</p> <p>The Chair welcomed all to the meeting.</p>	
<p>2. CONFIRM MINUTES OF THE MEETING HELD ON 10 OCTOBER 2007</p> <p>The minutes of the meeting held 10 October 2007 were confirmed as correct.</p>	
<p>3. MATTERS ARISING</p> <ul style="list-style-type: none">• IG noted that we were still awaiting answers from DCELLS on a number of points relating to assessing basic skills.• HH noted that the recommendation of the Providers Panel concerning the Training course had been approved by the Strategy Group, 24 October 2007, and	

that he was proceeding with the arrangements.

4. DIRECTOR'S REPORT

IG gave a report on the following issues:

Reductions for older people

- The Centre has not as yet received firm guidance but it is hoped that final guidance will be provided soon.

Data Submission

- All were thanked for submitting data but IG expressed concern about delays in submitting the data and that a substantial portion was incomplete. He emphasised the importance of attending to this in future as there could be financial implications.

Informal Teaching

- It is hoped to appoint an Informal Teaching Co-ordinator across North Wales with the aim being to appoint by 1 April 2008.

Provision Planning

- ***The Development Officers will hold discussions with the providers to discuss provision in order to have a final list by 4 April 2008. They will also arrange regular quarterly meetings with each provider in order to have general discussions about their provision.***

**Development
Officers**

The Workplace – discussion paper

JG explained that the workplace was undoubtedly a growth area here in the North and that it is intended to promote the provision through collaboration with the Language Planning Adviser. JG introduced a discussion paper which considers the way forward with the Workplace sector. The next step will be to present firm options for the way forward with consultation on this taking place in February.

Intensive/Fragmented Policy – discussion paper

IG proposed a draft policy for sharing the intensive and fragmented provision. The policy will be piloted in 2008/09 but on the understanding that the Centre will have flexibility to deviate from the policy in specific cases on higher levels.

5. DATA MANAGER'S REPORT

- GS gave a report in which he noted that the data gathering process had caused problems because the data had been submitted late in some cases and that much of the data was incomplete.
- A report was given on use of the Centre's website. Some providers noted that it contained linguistic errors and the Centre will deal with this without delay. GS will also ensure that all the information about January 2008

**Centre
GS**

courses provided by providers will be placed on the Centre's website.

6. REPORT OF THE DEVELOPMENT OFFICERS

PEH reported on the following:

TWF course for mothers – this is a pilot course and 8 additional ones will be offered this term. These will be short taster courses. The Fun for the Family course will start next week and run until the end of March 2008. The courses are sponsored by Menter Iaith Sir Ddinbych. JG will meet Meic Raymant, North Wales Police, to look at a model of good practice in the workplace. The development officers will meet regularly from now on with the providers. The possibility of holding county meetings as well and including the Language Enterprises in these was discussed. JG/PEH to organise this.

JG/PEH

7. PUBLICITY AND MARKETING

The ATOM PR company will resubmit the marketing scheme and the Centre will then consult with the providers. There was publicity in the press over the Christmas period when an article was published about Siôn Aled who recently won the Mastermind Cymru 2007 competition. The BBC has already expressed interest in the story. Prominence was also given to the story of a learner from Jordan who has a blog about his experiences of learning Welsh at Nant Gwrtheyrn and on the WLPAN course.

8. TRAINING

HH gave a report:

- A joint observation course with the Mid Wales Centre was organised – 8 members from the North attended.
- 29 tutors attended a Welsh for Adults conference in November which had been arranged by DCELLS.
- 8 computer courses on 4 different levels were held in St Asaph and Bangor; 46 tutors attended the courses and there was good feedback. HH will seek funding from other sources with the hope of offering further courses.
- There were discussions between the Centre and DCELLS regarding the national course. It is hoped by now that the Centre's Training Scheme will satisfy DCELLS' needs regarding the course.
- A letter will be sent to tutors at the end of the week regarding the conference at Llangollen.

9. MATTERS FOR THE ATTENTION OF THE NATIONAL RESOURCES PANEL

Any providers who have requests or ideas for new resources which they wish to submit before the national resources panel were asked to contact the Centre soon. The panel will meet in March. To date the Centre has only had one request, and that for the 'Camau Cymraeg' package for Oriel Ynys Môn.

10. INFORMAL LEARNING – CLWB LLANLLAWEN

Myfi Brier gave an interesting and useful presentation on the history of Clwb Llanllawen as well as examples of its activities. It was noted that the Club could be a model for similar clubs established by joint-providers in the north.

11. EVENTS

There were no events to be publicised.

12. A.O.B.

There was no other business to discuss.

13. DATE OF NEXT MEETING

Meeting of the Providers Panel, Wednesday, 12 March 2008 at 1.30pm, Ystafell Rhos, Coleg Llandrillo Cymru, Llandrillo yn Rhos.